

**CONTACT INFORMATION**

Company name: (Billing)		Company name: (for web and publication)	
Contact Name:			
Email:		Phone:	Website:
Mailing Street / City/ State / Zip:			
Billing address if different from above:			

**Payment Terms:**  
**On Booth Orders:** A 50% deposit is due with the signed application and no later than October 17, 2017. Any outstanding balance is due by January 1, 2018. Contracts received on or after January 1, 2018, must be accompanied by full payment.  
**On Advertising Orders:** Once a signed insertion order is received, you are responsible for payment in full. Credit card required to secure reservation. If invoice is requested, payment is due within 30 days of receipt of invoice. Any invoice more than 60 days past due will incur a finance charge of 18% per annum on the unpaid balance. No refunds apply.

BOOTH SPACE & EXHIBIT ENHANCEMENTS				COST
<input type="checkbox"/> 20'x20' Island Booth (\$3,800)	<input type="checkbox"/> 10'x10' Corner Booth (\$1,400)	<input type="checkbox"/> 10'x10 Booth (\$1,300)	<input type="checkbox"/> Exhibit Lite (\$900)	
PLEASE SELECT TOP THREE BOOTH LOCATIONS:				
	1.	2.	3.	
<input type="checkbox"/> Tote Bag Insert (\$500)	<input type="checkbox"/> Mailing List (\$250)	<input type="checkbox"/> Upgraded online listing (\$100)	<input type="checkbox"/> Bundled Discount (\$700)	
<b>Booth Cancellation:</b> Notification for cancellation must be made in writing. The exhibitor forfeits all monies paid and is obligated to pay the following rates: September 1, 2017: 50% of full payment; November 1, 2017: 75% of full payment; January 1, 2018: 100% of full payment   See Payment Terms for details.				

ANNUAL MEETING PROGRAM (AM), ON-SITE PROGRAM (OS) and ONLINE ADVERTISING					COST
<input type="checkbox"/> AM Full Page (\$1,350)	<input type="checkbox"/> AM Half Page (\$850)	<input type="checkbox"/> AM IFC (\$1,900) <input type="checkbox"/> AM IBC (\$1,900)	<input type="checkbox"/> AM Back Cover (\$2,100)	<input type="checkbox"/> Web ad: Dec to Apr - 5 month duration (\$600)	
<input type="checkbox"/> OS Full Page (\$950)	<input type="checkbox"/> OS Half Page (\$600)	<input type="checkbox"/> OS Quarter Page (\$350)	<input type="checkbox"/> OS IFC (\$1,500) <input type="checkbox"/> OS IBC (\$1,500)	<input type="checkbox"/> OS Back Cover (\$1,900)	
<b>All advertising orders are final and full payment must be received   See Payment Terms for details.</b>					

SPONSORSHIP LEVELS (Qualify for one of these levels based on total purchase of ads, booth space, and sponsorship)					COST
<input type="checkbox"/> Clio (\$15,000+)					
<input type="checkbox"/> Steamboat (\$10,000+)					
<input type="checkbox"/> Raintree (\$5,000+)					
TARGETED SPONSORSHIPS					COST
<input type="checkbox"/> Tote Bag (\$10,000)	<input type="checkbox"/> Hotel In-Room Channel (\$9,500)	<input type="checkbox"/> Escalator Cling - 1 set (\$6,000)	<input type="checkbox"/> Hotel Key Cards (\$5,000)	<input type="checkbox"/> Mobile App (\$5,000)	<input type="checkbox"/> Misc. Item
<input type="checkbox"/> Lanyards (\$3,000)	<input type="checkbox"/> Wireless Internet (\$9,000)	<input type="checkbox"/> Charging Station (\$4,000)	<input type="checkbox"/> Free Coffee Break (\$4,000)	<input type="checkbox"/> Lobby Door Cling - 2 doors (\$3,500)	
<input type="checkbox"/> Water Refill Station (\$2,500)	<input type="checkbox"/> Plenary Hall (\$2,000)	<input type="checkbox"/> Opening Reception (\$12,000)	<input type="checkbox"/> President's Reception (\$10,000)	<input type="checkbox"/> Distinguished Reception (\$7,000)	

**Indicate Payment Option**

Total: \$ \_\_\_\_\_

E-Invoice (50% payment due within 30 days of receipt)

\_\_\_\_\_ Email address of payee (required)

Charge my credit card

Charge  Charge within 30 days  Charge on October 17, 2017

VISA  MasterCard  American Express  Discover

\_\_\_\_\_ CARD NUMBER

\_\_\_\_\_ EXPIRATION DATE and 3-DIGIT CODE

\_\_\_\_\_ CARDHOLDER SIGNATURE

\_\_\_\_\_ AUTHORIZATION SIGNATURE FOR OAH AGREEMENT AND TERMS

\_\_\_\_\_ DATE